



# Tepp & Partners' News Flash

## Message from the Office Chief: *Fiscal Year 2008 Begins*

Welcome to the first official edition of the News Flash – the bi-weekly newsletter, aimed at keeping you informed about the Bureau of Tobacco Education and Prevention (TEPP) and providing you with a forum to discuss projects or topics of interest to YOU – our valued community partners.

July 1st marked the beginning of a new fiscal year for TEPP. We are pleased to report that all contracts and contract amendments for fiscal year 2008 were finalized prior to the June 29th deadline.

I also wanted to make you aware of a few staffing changes that have occurred

in conjunction with the beginning of the new fiscal year. MaryLynn Marshburn accepted a position with the Salt River Tobacco Education Program. Her last day with TEPP was June 30, 2007. While we do not plan on filling MaryLynn's position, we do plan to advertise for the Program Manager position formerly held by Beau Cordova in the next two weeks.

Jean Robert (J.R.) Jeoffroy has moved from the TEPP Program/Contracts Team to the Epidemiology Team and will be working directly with Gowri Shetty, as a Health Educator for the program.

Additionally, we have made some changes within our Program/Contracts Team. As many of you know, procurement requirements have increased significantly in the past year. For that reason, we have decided to hire an in house Contracts Management Specialist.

The Contracts Management Specialist will be responsible for ensuring that TEPP adheres to all Department and State procurement standards and will ultimately serve as the team leader of the Program/Contracts Team.

Until the Contracts Management Specialist is hired, I will serve in that capacity for the

Program/Contracts Team. If you have any programmatic questions please do not hesitate to contact me or your liaison (Local/County Projects – Todd Pearce; Intertribal Council of Arizona and Community Based Projects – Dianna May; Statewide Projects -- Leslie Walker).

In addition, we will be advertising an Epidemiologist Specialist II position shortly. The Epidemiologist Specialist II will work with Gowri Shetty in evaluating the State's tobacco control efforts. All positions will be posted on [azstatejobs.gov](http://azstatejobs.gov) and advertised through TEPPNET.

## Reminders

- Upcoming TEPP Community Partner/Contractor Meetings
  - September 4<sup>th</sup> (regularly scheduled meeting)
  - December 4<sup>th</sup> (review of draft strategic plan)
- Preliminary CER for June due July 10, 2007
- Action plan due August 1, 2007
- Annual report/fourth quarter report due August 15, 2007
- TEPP has agreed to cover the cost of registration for all community partner staff to attend the Coalition for a Tobacco Free Arizona's "Best of the West" conference, scheduled for September 5-6, 2007. Funding for registration is limited. We encourage you to send those staff that you feel would benefit most from conference attendance. We look forward to seeing many of you there!